

POSITION: LANDSCAPER

REPORTS TO: COORDINATOR RECREATION WORKS

ACCOUNTABLE TO: OPERATIONS MANAGER RECREATION WORKS

GROUP: CITY SERVICES

DATE REVISED: MARCH 2024

ROLE CHARTER

This role charter is a broad description of the accountability and duties of an employee of Maitland City Council. The role will evolve and changeover time, in line with the changing strategic and operational requirements and outcomes of the organisation.

Council has a set of Guiding Principles that assist staff to understand the behaviours that are expected to create an organisational culture that helps our customers and people thrive.

OUR GUIDING PRINCIPLES ARE:



MAKE THINGS EASY

Do the hard work to make things intuitive for me.



BE WELCOMING

Care for me as a person, not a task or a number.



BE OPEN MINDED

Listen to me and work with me to find solutions.



LOOK OUT FOR ME

Thoughtfully anticipate what will make my days go smoother.



KEEP YOUR PROMISES

Follow through on your commitments to me.

PRIMARY PURPOSE

To provide expertise in the areas of landscaping, horticulture and playground services. Construct and maintain sporting, leisure, active and passive open space which satisfies the recreational needs of the community, whilst maintaining and improving the city appearance.

CORE ACCOUNTABILITIES

1. Individually and as part of a team, provide landscaping services as programmed (both construction and maintenance).
2. Install and repair underground drainage, sprinklers and reticulation systems to maintain the optimum condition of Council's ovals, parks and gardens.

3. Operate trucks, plant and equipment in accordance with the requirements of statutory authority regulations and according to site conditions and Council's operating procedures and standards.
4. Maintain all Council's ovals, parks and gardens to standards.
5. Read and interpret construction plans and specifications.

The incumbent is required to undertake any other duties, projects or tasks as directed by the Team Leader/Coordinator, which are within his/her skills, competence and training.

The incumbent is to comply with the organisations policies and procedures and undertake training and development.

To undertake any other duties, projects or tasks as directed by the Team Leader/Coordinator which are within the employee's skills, competence and training.

To behave in alignment with Council's Guiding Principles, comply with the organisations policies and procedures and undertake training and development.

ESSENTIAL CRITERIA

1. Certificate III in Landscape Construction, related discipline or relevant industry experience?
2. Contemporary industry knowledge and demonstrated experience in landscaping, playground installation and water reticulation systems.
3. Contemporary experience to exercise judgement, think on your feet, problem solve and prioritise.
4. Proven ability to work productively as a member of a team and contribute to team goals.
5. Contemporary experience to continuous improvement and ability to embrace and implement change.
6. Demonstrated experience in concrete works and landscaping plant and equipment
7. Class MR driver's licence.

DESIRABLE CRITERIA

1. Current licences/tickets including:
 - WHS General Construction Induction (White Card)
 - Class HC driver's licence
 - Traffic Controller
 - Apply Traffic control plans / Implement Traffic Control Plans
 - Select Modify Traffic control plans / Prepare a Work Zone Traffic Management Plan
 - Current First Aid Certificate
 - Currently Level II Playground certificate of competency
 - Current certification to work safely near powerlines

Date:

Agreed:

Employee Name

Employee signature

